

Document Title	Description
Diploma or Certificate of Enrollment	<p>Applying for bachelor’s program:</p> <ul style="list-style-type: none"> • Applicants from Hong Kong, Macau, or elsewhere, who have graduated in June, must submit their high school diploma with the school’s official stamp on it. • Those who haven’t graduated from high school until November, such as applicants from Malaysia, must present their certificate of enrollment with school’s official stamp on it. <p>Applying for a master’s or Ph.D. program:</p> <ul style="list-style-type: none"> • Applicants applying for a master’s program must submit their undergraduate degree diploma. • Applicants applying for a Ph.D. program must present their master’s degree diploma.
Transcript(s) with class rank in numbers and percentages	<p>Applying for bachelor’s program:</p> <p>Applicants must arrange to have an official high school transcript ready, which covers their last three years.</p> <ul style="list-style-type: none"> • Those applicants from countries that have a different school system, and have completed their senior secondary education (10th grade & 11th grade), must submit a transcript which covers their last two years in high school. • Applicants must submit the transcript containing up-to-date information. If the last semester’s grades are not available when filling out the application, they should submit an official transcript to TCU on the enrollment day (first day of classes). <p>Applying for a master’s or Ph.D. program:</p> <ul style="list-style-type: none"> • Applicants for a master’s program are required to provide an official undergraduate transcript. • Those who apply for a Ph.D. program must have their undergraduate and master’s program transcripts ready. <p>A transcript should give detailed information of courses taken each year, grades received, and the applicant’s performance in class expressed in both numbers and percentages.</p> <p>The transcript must be official, bearing the school stamp and authorized signature(s).</p> <p>The transcript must provide the school’s location and its program’s duration.</p>